

2019 Softball League General Information

- ❖ Adult softball team registration will be taken at the Parks & Recreation Office at 1920 Grand Avenue in St. Joseph. **Registration will begin Monday, March 18 and conclude on Wednesday, April 10.** League nights will be filled on a “first-come, first-serve” basis. Play will begin on Sunday, April 28.
- ❖ League set-up this year will be the similar to last fall. When a team registers they will sign-up for a day of the week, instead of a particular league. On the registration form each manager will rate his team's skill/competition level. We will use this rating along with past results from the team and its players to set-up each league.
- ❖ Each team registration must be paid in full and the registration form completed at the time of registration. If you have a special request regarding game times, it must be made during the registration period. A team may request “no” or “limited” early or late games, but not both! All requests will be considered, depending on the number of requests and circumstances we may not be able to honor all requests. WE WILL TRY!
- ❖ **Online registration for adult softball and kickball leagues is now available. The website for online registration is www.stjoeparks.info. Instructions for online registration are on page 3 of this informational sheet.**
- ❖ Each team, no matter how many players will pay the same fee. The team fee will be \$350.00 for six (8) games, six (8) softballs, and USA Softball registration.

A \$1 entry fee will apply to all (including players, coaches, spectators' etc...) who enter Heritage Park and are 13 and older. Children 12 & under will not be charged for admittance. Beginning this season, a punch card will be available for purchase that allows entry into Heritage Park for league games only. Each card will have 8 punches and will cost \$8 accordingly. These cards will be available for purchase at Heritage Park. We hope this will add a convenience for patrons as well as not require them to carry cash to gain entry into the park. *Thanks in advance for your patronage and support.*

- ❖ Mentioned earlier was the Heritage Park Ball Program, this continues to be a great addition to our program as a whole. This year, we will be using a synthetic cover, ASA certified (.52 cor, .300 compression rating), private “logoed”, optic yellow balls. Each team must begin each game with a new softball. “Throw-in” balls as the game progresses don't have to be new, but must be able to be identified as a Heritage Park ball. Additional softballs will be sold in the concession stand in the pavilion for \$5.00 each.
- ❖ Bat-check process will take place at the parks administrative office, 1920 Grand Avenue, Monday – Friday, between 8:00am and 5:00pm. You should call the office (271-5501) prior to bringing a bat to be checked to make sure an ASA official is available at the parks office.
- ❖ In the pavilion at Heritage Park there will be a posting board, which will have all schedules, standings and make-up information. You may access schedules at www.stjoeparks.info, or check the board at Heritage Park for schedule/league information.

One other area where information regarding the program can be found is the city's website. The site is quite helpful to league teams/participants throughout the season. The web site address is <http://www.stjoemo.info/index.aspx?nid=427>. Once you reach the home page progress to the softball page where you will be able to find softball information.

Team packets will include softballs, rulebook, scorebook, and the local rule handbook. Each team, which registers in our program, will be registered with USA Softball (formerly ASA). Information and support from USA Softball and USA Softball of Missouri Office is very helpful. Both have websites, which provide valuable information regarding various topics including rule changes, bat and ball guidelines, which will be followed by ASA rules on banned bats, championship tournaments, and many other topics. The two websites are:

St. Joseph Parks, Recreation, & Civic Facilities Department

Instructions for Online Registration for Adult Softball and Kickball

The St. Joseph Parks, Recreation, & Civic Facilities Department is excited to announce the opportunity to now register for a variety of parks department activities and leagues online. This service will allow registered users of the system to shop for parks department recreation activities, leagues, and other opportunities from wherever and whenever it is convenient for them.

For adult softball and kickball coaches or team sponsors, just follow the instructions below. The final step is to pay for the league registration with a credit card. Credit card payments are processed via a secure website. All users who prefer not to register online and use a credit card for payment will still have to register at the parks administration office, 1920 Grand Avenue.

1. Go to website www.stjoeparks.info or click on link on main parks department webpage, www.stjoemo.info/parks.
2. If you have already created a username, just login to the system. If not, create a username and password. This initial step is for you and your "household," which will allow you in the future to sign-up for other parks department leagues, activities, lessons, and/or memberships. The more information you provide the easier future registrations will be. Please make sure to record your username and password for future reference.
3. After logging in as registered user, click on "adult sport" under the activity types heading.
4. Scroll to the appropriate league you wish to play in.
5. Click on the little shopping cart icon on the lower left side of the league description.
6. Click on "Create a Team."
7. Fill in the required team information. You will have to create a team username and password. If you prefer, it can be the same as the personal username and password you have already created.
8. Once required team and contact information is entered, click "finish."
9. Complete team registration by entering player information and click "done."
10. Enter any special requests. We will attempt to accommodate special requests, but there are no guarantees they will be granted. Click submit.
11. Add this team to your shopping cart and proceed to payment screen.
12. When your receipt appears on the screen, the player waivers will also be attached. Please print those out, make the appropriate number of copies, and have players sign. They will need to be delivered to the parks administration office, 1920 Grand Avenue.

*The league administrator will take into consideration coach's requests regarding which league their team fits best, but ultimately the administrator has the ability to adjust league assignments to fill league divisions and utilize available fields and game times.