

ST. JOSEPH PUBLIC LIBRARY
Meeting of the Board of Trustees
August 27, 2019 5:00 p.m., Downtown Library

CITY CLERK

2019 AUG 30 PM 1:59

MINUTES

The regular monthly meeting of the St. Joseph Public Library Board of Trustees was held on August 27, 2019 at 5:00 p.m. in the Downtown Library. Board members in attendance were Mike Cadden, Elizabeth Latosi-Sawin, Aaron Powell, Alison Schieber, Kyla Ward, Sharon Wasson, and Ingrid Woodbury. Shirley Blakeney, Deloris Foster, Jennifer Sanders-Tutt, Crystal Stuck, Josh Swindler, Matthew White, Jen Wildhagen and Mary Beth Revels were present from the staff. Attending from the public were: Lori Auxier, Charlotte Bell, Bill and Mary Carter, Marie Cedlete, Revonse Clark, Susan Curry, James Drew, Catina Dudley, Jovita Evans, Connie Hale, Auston and Colleen Hardy, Sarah Hochschwender, Maryann Hoffman, Sybil Jennings, Dan Johnson, David and Sara Jones, Jason Keith, Brian Kirk, Jordan Korell, Gary Leftin, Bill Luce, Patty Mason, Mike and Ruth Matthews, Kristin McGinty, Jacob McMillian, Val Meyer, Lexi Moore, Lara Muse, Brian Myers, Ken Paxton, Carey Pearson, Diana Phillips, Sydney Pinion, Jessica Poet, Rhonda Ryan, Fred Sawin, Ed Seiter, Sabrina Smith, Greg and Suzanne Smith, Arlene Sollars, Mitzi Telicar, Lynn Tushaus, Emily Weese, Shelley White, Carla Willis, Christina Woodcock, Toni Wyrick, and Cree Zepede. Alan Van Zandt was present from KQ2 and Jessika Eidson attended from the *St. Joseph News-Press*.

As President Ingrid Woodbury had not yet arrived Vice President Mike Cadden welcomed all in attendance, called the meeting to order, and the roll call was taken.

Ms. Ward moved and Ms. Schieber seconded to suspend the agenda and move to public comment. All Board members in attendance voted “yes.” Motion carried.

Dr. Cadden invited speakers to address the Board and ask questions. He asked speakers to keep their comments to three to five minutes in length. Twenty-five people addressed the Board. Fifteen expressed support for the library’s planned Drag Queen Story Hour, eight spoke against it, and two were neutral. During the public comment, Dr. Cadden reiterated that the program fit within the library’s mission and there were no plans to cancel the program. Ms. Woodbury arrived during the discussion. Once all who were interested had an opportunity to address the Board Ms. Woodbury thanked everyone and announced the rest of the agenda would resume.

The regular meeting agenda resumed at 6:10 p.m.

Under approval of the minutes, **Ms. Schieber moved and Mr. Powell seconded to approve the minutes of the August 13, 2019 meeting of the Board of Trustees, as presented. All Board members in attendance voted “yes.” Motion carried.**

Under approval of monthly expenditures, **Ms. Schieber moved, Ms. Wasson seconded, to approve checks #31431 through #31489, payroll checks #10877 through #10899 and July direct deposits. All Board members in attendance voted “yes.” Motion carried.**

Ms. Revels presented the financial reports for the month of July prepared by Liechti, Franken & Young, LLC. Ms. Revels and Brad Weil met with the accountant the previous week. There was nothing of note to report as July is the first month in the fiscal year. **Ms. Ward moved and Mr. Powell seconded to accept the financial reports prepared by the office of**

Liechti, Franken & Young, LLC. All Board members in attendance voted “yes.” Motion carried.

Ms. Revels presented the July Journal Entries prepared by Liechti, Franken & Young, LLC. **Ms. Wasson moved and Ms. Schieber seconded to approve the adjusting journal entries prepared by the office of Liechti, Franken & Young, LLC. All Board members in attendance voted “yes.” Motion carried.**

There were no other financial issues.

Under the report of the Director, Ms. Revels shared the annual report and reported on programming activities at the library in July.

Under reports of Committees, Ms. Revels reported that two bids were received for snow and ice removal services at the library: Archer Lawn Care and McCormick Lawncare. The bid from Archer Lawn Care was slightly higher than the pricing provided the previous year. McCormick Lawncare provided a combined lawn care/snow and ice removal bid for a total yearly price of \$39,000.00. The library paid \$77,228.25 for snow and ice removal in the 2018/2019 fiscal year. **Dr. Cadden moved and Mr. Powell seconded to accept the combined lawn care/snow and ice removal bid from McCormick Lawncare. All Board members in attendance voted “yes.” Motion carried.**

There was no old business.

Under new business, Ms. Woodbury reported that the Board has an opening for the office of Treasurer due to the resignation of Brad Weil. **Dr. Latosi-Sawin moved and Ms. Schieber seconded to elect Aaron Powell as Treasurer. All Board members in attendance voted “yes.” Motion carried.**

There was no other new business.

There was no further public comment.

The next meeting of the Board of Trustees will be Tuesday, September 24, 2019 at 5:00 p.m. at the Washington Park Library.

There being no further business, **Ms. Ward moved, Ms. Wasson seconded to adjourn the meeting. Motion carried.**

Elizabeth Latosi-Sawin
Secretary

ST. JOSEPH PUBLIC LIBRARY
Budget/Personnel Committee Meeting
August 27, 2019, 4:45 p.m., Downtown Library

MINUTES

The Budget/Personnel Committee of the Board of Trustees of the St. Joseph Public Library did not meet due to a lack of quorum.

Elizabeth Latosi-Sawin
Secretary

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