

DOWNTOWN REVIEW BOARD  
August 1, 2018  
5:30 P.M. – COUNCIL CHAMBER

	<u>Name</u>	<u>Attendance</u>	<u>Term of Office</u>
<b>MEMBERS PRESENT:</b>	John Spencer	19-7	3/10/20
	David Peppard	8-0	6/20/19
	Chuck Hamilton	21-5	4/2/18
	Pat Dillon	12-1	3/21/20
	Fr. Sid Breese	11-1	8/31/18
	Cristin Coffman	1-0	5/21/21
	Andrew Montee	1-0	3/22/19
<b>MEMBERS ABSENT:</b>	Pastor Tim Doyle	3-2	11/25/19
	Scott Sollars	7-3	10/12/18

2018 AUG - 2 AM 10: 20  
CITY CLERK

Quorum Present. Five members constitute a quorum.

**STAFF PRESENT:** Nic Hutchison, City Planner  
Ted Elo, Asst. City Attorney  
Rebecca Shipp, Executive Secretary

Spencer called the meeting to order at 5:30p.m.

**ROLL CALL: Dillon-present, Breese-present, Doyle-absent, Spencer-present, Peppard-absent, Sollars-absent, Coffman-present, Hamilton-present, Montee-present**  
Quorum is present. Five members constitute a quorum.

Spencer read the rules of conduct

Peppard arrived

**APPROVAL OF MINUTES** – March 7, 2018

Dillon made a motion to approve the minutes. Breese seconded.

**VOTE: Dillon-yes, Breese-yes, Spencer-yes, Peppard-yes, Coffman-yes, Hamilton-yes, Montee-yes**  
**Ayes – 7, Nays – 0, Abstain -0. Minutes approved.**

**Item # 1. Certificate of Appropriateness** – A request for approval of a Certificate of Appropriateness for installation of a commercial chain link fence with privacy slats on the north side of the building located at 222 S 4th Street, as requested by Tom Morton and Sarah York.

Sarah York-1152 Riverside Trace, Sugar Hill, GA-spoke on behalf of the item. York stated she wanted to install a privacy fence on the north side of the building. York stated she and her partner, Tom Morton were looking forward to restoring the building.

Dillon asked if the fence was to separate their property from the neighboring gas station

York responded to provide more privacy and some protection

Hamilton asked if there was to be a carport on the property as indicated on the drawing

York stated they were not going to build a carport at this time

Hutchison clarified the notations on the drawing included with the agenda packet meant chain and post (a type of fence) not carport

Dillon asked if there would be storage behind the fence

York stated there would be a trailer periodically with restoration equipment

Peppard asked if the chain link fence would have plastic slats within it.

York stated that was correct, possibly black in color

Hutchison stated there is a variety of material options available including a wire mesh that could be utilized.

Hutchison stated staff recommendation is for approval of the request for a certificate of appropriateness.

No one spoke in opposition.

Peppard made a motion to approve the request. Breese seconded.

**VOTE: Dillon-yes, Breese-yes, Spencer-yes, Peppard-yes, Coffman-yes, Hamilton-yes, Montee-yes  
Ayes – 7, Nays – 0, Abstain -0. Motion approved.**

Dillon asked what purpose the building was going to be used

Tom Morton-1152 Riverside Trace, Sugar Hill, GA- stated the building would need a lot of work but potentially they would like to put a business on the first floor

Elo informed York and Morton the City had a sidewalk repair program they may wish to learn about.

Hutchison informed York and Morton the City also had a façade improvement program as well.

The meeting was adjourned at 5:39 p.m.

Minutes respectfully submitted by Rebecca Shipp