



Social Welfare Board

Patee Market Health Center
904 South 10th Street, Ste. A
St. Joseph, MO 64503

Main 816-233-5188
Fax 816-233-5296

James McMillen, MD
Medical Director

Linda Judah
Executive Director

Deborah Borchers
Operations Director

Social Welfare Board Members

Robert Stuber, MD, President

Jo Eyberg, Secretary and
Treasurer

Tim Curry, DDS

Nancy Potter

Rex Robinson

Tom Russell

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Bill McMurray, St. Joseph City
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Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

Celebrating our heritage of more than 100 years!

Social Welfare Board
Board of Directors Minutes
June 26, 2018

The June 26, 2018 board meeting was called to order by Dr. Curry at 2:30 pm.

Board members present: Dr. Tim Curry, Rex Robinson, Jo Eyberg and Tom Russell

Board members absent: Dr. Bob Stuber, Nancy Potter

Staff present: Linda Judah and Deborah Borchers

I. Minutes: The minutes of the May 22, 2018 meeting were reviewed and stood as presented.

II. Old business:

Linda reported she, Deborah and Jo Eyberg met with United Way and obtained a clarification as to the detail they would like to see in the agency's audit.

Christi Norris provided the board with an update on the Thin Client project. Due to unforeseen circumstances the project went over budget by \$1,404.43. Nancy moved to allocated the funds to the project; motion seconded by Rex. Motion carried.

Linda shared the Strategic Planning document with the board and noted a dashboard will be created to track the plan's progress.

III. New Business:

Director Reports:

a. Director of Operations'

ii. Financials

The financials for May were presented. Tom moved to accept the financial report and Rex Robinson seconded the motion. The financials were filed for audit. Deborah also presented the May income statement for the Westside Clinic. Fiscal year to date, Westside has a net income of \$ 12,301.39.

Statistics

Statistics for May were presented as follows:

2018 SEP 10 PM12:27

CITY CLERK



Recognized by the NCQA for our quality of patient care.

	May 2017	May 2018	Variance
Total Patient visits for rolling year	16,601	16,952	2.1% increase
Prescriptions	2,829	3,195	12.9% increase
Number of medical visits	9,912	9,789	1.2% decrease
Number of dental visits	3,860	3,968	2.8% increase

Center referrals	January	Feb	March	April	May
Number of SWB sessions/patients Scheduled	134/67	123/62	110/63	100/58	118/60
Number of actual sessions	29	36	58	50	40
Number of referrals	8	8	8	11	18

Linda Judah, Executive Director's report contained the following information:

Personnel:

- Interviewing for full time office manager position and nurse to work in the medical department.

Initiatives:

- Continuing to work with LACIE and MDR to launch SWB's participation in the information exchange.

Grants: Anonymous \$5,000 received; \$500.00 from the Benedictine of Perpetual Adoration; submitted \$15,000 request to Mesick and \$15,000 to Gary Taylor Trust to help implement a director of development.

Westside:

- Working with attorney/leadership regarding Grant City clinic – will launch in July; developed marketing material
- Title X grant pending
- Preparing for Title X audit...time line being created
- Finalized signage with Mustangs and Houk (City Bus)
- Signed and submitted attestation letter with Department of Health and Senior Services (DHSS)

Miscellaneous:

- Met with United Way for audit wrap up discussion

- Working with Digital Guarantee on 4 clinic videos – pending
- Working with AmeriCares on the Roadmap to healthcare committee (HOW) group...an initiative to establish coordinated outcomes for all Free Clinics throughout the U.S.
- Working with the Public Health Department on a joint Evidenced Based Public Health initiative...subject to be determined.
- Civil surgeon Designation – working with Dr. Mulder and Mosaic.
- Working to split Medical and Westside to each have unique NPI numbers for billing purposes.
- 6/13/18 participated in NW MO CIT meeting
- Conducted survey for Intake staff...outstanding results for Teri, Ruth and Kailee
- Developed patient satisfaction survey for medical and Westside...will query for two weeks
- Submitted Diabetes initiative update to the United Way
- Working to revitalize the Missouri Association of Free Clinic Association

Operations:

Staff meetings: All Staff meeting June 6th, Westside 6/14/2018 and Medical 6/21/18

FOFC: Working with FOFC on revising investment/spending policy as well as creating a Marketing and fundraising plan for 2018.

IV. Operations:

Linda discussed the plan for the Grant City monthly clinic scheduled July 26th and will continue the fourth Thursday each month. She also announced the LCSW pilot has been discontinued.

V. Clinic reports:

Medical – Staff continue to meet regarding action step discussion for strategic plan. Agency polices are under review.

Westside – clinic is on target with patient numbers for Title X.

HEALTH - RFP will be released in July. HEALTH Team has place the 18 emergency shelter displaced residents from the Salvation Army.

Dental - no report.

FOFC – the proposed spending and investment policy was reviewed with the board; they concurred with policy proposal.

Meeting adjourned at 3:30 p.m.

Next meeting scheduled August 17, 2018



Dr. Robert Stuber, Board President

Linda C. Judah, Executive Director