

# ROSECRANS MEMORIAL AIRPORT

## AVIATION BOARD MINUTES

APRIL 4, 2018 – 11:30 AM

CITY CLERK

2018 APR -6 AM 9:10

### CALL TO ORDER

Chairman Ordnung called the regular meeting of the Aviation Board to order at 11:30am April 4, 2018.

### MEMBERS PRESENT

Col John Cluck	(2/0)	John Giddens	(1/1)
Colin Hoffman	(2/0)	Jason Horn, Vice-Chair	(2/0)
Larry Lee	(2/0)	Mike Ordnung, Chair	(2/0)
Susan Yeager	(2/0)		

### ABSENT MEMBERS

Michael Grimm	(1/1)	Jon Kreiser	(0/2)
---------------	-------	-------------	-------

### STAFF PRESENT

Abraham Forney, Airport General Manager; Adam Freeman, Airport Operations Manager; Brady McKinley, Assistant Director of Public Works; Laurie Thompson, City Risk Manager and Roxanne Patton, Airport Administrative Assistant.

### WELCOME / INTRODUCTIONS

Chairman Ordnung welcomes all to the meeting.

### MINUTES

Motion made by Member Giddens to approve the February 4, 2018 minutes as written. Vice-Chairman Horn seconded the motion. Motion approved.

### AIRPORT BUSINESS:

#### City Airport Projects

**Airport Wildlife Fence Project:** The fence project is approximately 70% complete with pole installation. The completion date of July 15, 2018 is projected. Change order ordinance went before the City Council and was approved to allow for additions necessary to fund added quantities and to change a metal fence to a wood fence located at the southwest end of the airport at the request of and funded by the military. There are no additional costs assessed to the City for this change order.

**Apron and Barrel Hangar Project:** A change order went before the City Council and was approved for added funds to pay for the installation of two rectangular areas of additional concrete for aircraft parking and taxiing space in front of the terminal building. The Barrel Hangar rehabilitation will begin later this spring.

### **Military Projects Updates**

EMEDS Building: This project is ready for ground breaking to construct an approximately \$2M building located at the north end of the airfield.

Communications Building: Dirt work is complete. Project is fully designed. Breaking ground is anticipated at year end.

Simulator Building: Pre-design discussions taking place at present for Fiscal Year 2019/2020 installation.

MoANG Open Skies Mission: The 139 Airlift Wing is now a "Tenant Airfield" through an alteration treaty with several agencies to provide access for observation flights called 'Open Skies'. Currently, there is no activity resulting from the Open Skies mission. Local MoANG continues to keep current with necessary courses.

### **ACTION ITEMS**

No action items discussed.

### **NEW BUSINESS**

No new business discussed.

### **AIRPORT TENANTS/ORGANIZATIONS ACTIVITIES**

THE DINER: The Diner continues to do well.

EAA: Fly-in for Boy Scouts is scheduled April 21, 2018 located at the Terminal Building. Approximately 70 scouts will attend this fly-in.

FBO: No report

LIFE NET: Life Net's operations remain normal

ROSECRANS AVIATION: No report.

### **CAPITAL IMPROVEMENT PROGRAM -2017-2022**

CIP funds are provided for aviation project design and construction. A five-year CIP is a base for entitlement funds provided by MoDOT.

### **INFORMATIONS ITEMS**

→ Rosecrans Memorial Airport passed the annual FAA inspection on March 6, 2018 receiving its' fifth year in a row with a "zero discrepancy" inspection. Airport staff does a great job preparing and maintaining our aging infrastructure over the years, and through the combined efforts of airport staff, the Fire Department and the Air National Guard, future inspections will be just as excellent.

→ The Airport Manager and Airport Operations Manager will be attending State Aviation Day as well as MoSAC/MAMA conference April 17-20, 2018. This is the time for central region airports to meet with their legislatures and communicate issues regarding the Aviation industry.

→ The airport is currently working on its budget for the Fiscal Year 2019 which begins July 1, 2018. Budget meetings are scheduled with the Director and Assistant Director of Public Works later in April before final submittal to City Council for approval in June.

➔ Airport Manager indicated two board member's terms have expired, John Giddens and Jon Kreiser. Plaques were presented for their service; however, Member Kreiser was not present to accept his plaque.

**OTHER BUSINESS**

No other business discussed.

**NEXT BOARD MEETING**

The next scheduled meeting will be held **Wednesday, June 6, 2018 at 11:30am** in the Airport Terminal Building Conference room.

**ADJOURN**

With no further business, the April 4, 2018 board meeting adjourned at 11:52 am.

Minutes were taken by Roxanne Patton, Airport Administrative Assistant.