



# Social Welfare Board

Patee Market Health Center  
904 South 10<sup>th</sup> Street, Ste. A  
St. Joseph, MO 64503

Main 816-233-5188  
Fax 816-233-5296

James McMillen, MD  
Medical Director

Linda Judah  
Executive Director

Deborah Borchers  
Operations Director

Serving the healthcare needs of the underserved of the City of St. Joseph and Buchanan County since 1913.

## Celebrating our heritage of more than 100 years!

Social Welfare Board  
Board of Directors Minutes  
February 27, 2018

### Social Welfare Board Members

Robert Stuber, MD, President  
Jo Eyberg, Secretary and Treasurer  
Tim Curry, DDS  
Nancy Potter  
Rex Robinson  
Tom Russell

Ad Hoc:  
Ron Hook, Buchanan County Commissioner

Bill Falkner, St. Joseph City Mayor

### FOFC Board Members

Sidney Breese, President  
Jimmy Albright, Vice-President  
Patty Ziesel, Treasurer  
Kristie Arthur  
Barbara Braznell  
Merry Burtner  
Karen Corder  
Eileen Duty  
Karen Foley  
Chad Gaddie  
Suzanne Kissock  
Janet Kropp  
Gail McMillen  
Marsha Rosenthal  
Deborah Weems, MD  
Ashley Wheeler  
John Wilson  
Rachael Wilson  
Denise Young

The February 27, 2018 board meeting was called to order by Dr. Stuber at 2:30 pm.

Board members present: Rex Robinson, Dr. Tim Curry, Dr. Bob Stuber and Tom Russell  
Board members absent: Jo Eyberg and Nancy Potter  
Staff present: Linda Judah, Deborah Borchers and Dr. McMillen.

I. Minutes: The minutes of the January 23, 2018 meeting were reviewed and stood as presented.

II. Old business:  
Linda reported the Social Welfare Board's auditor responded to the United Way's questions. United Way's response is pending.

III. New Business:  
Director Reports:  
a. Director of Operations'

ii. Financials

The financials for January were presented. Rex Robinson moved to accept the financial report and Dr. Tim Curry seconded the motion. The financials were filed for audit. Deborah also presented the January income statement for the Westside Clinic. Fiscal year to date, Westside has a net income of \$63,851.

The December financial statements for the Friends of the Free Clinic were presented to the board for review.

Statistics

Statistics for January were presented as follows:

	January 2017	January 2018	Variance
Total Patient visits for rolling year	19,373	17,026	12% decrease
Prescriptions	2,048	2,376	16% increase



Recognized by the NCQA for our quality of patient care.

2018 MAR 29 AM 9:34  
CITY CLERK

Number of medical visits	10,347	9,689	6.4% decrease
Number of dental visits	3,868	3,850	.5% decrease
Number of HOME Unit visits (HOME Unit only worked thru 12/14)	5,158	3,487	32% decrease

Referrals to the Center: January 9; February \_\_\_\_

Linda Judah, Executive Director's report contained the following information:

**Personnel**

LCSW proposal approved by Friends of the Free Clinic on 2/13/2018.

**Initiatives:**

- Healthy Beginnings course postponed to March 5, 2018 (Reducing chances of becoming diabetic)
- LACIE and MDR working on connectivity
- CARE Message postponed until February 2018

**Westside:**

- Working with Albany medical center to create a women's health clinic 1 to 2 days per month
- Title X grant pending
- Junior League grant pending
- Exploring self-monitoring diabetic program
- Preparing for May 2019 audit
- Awarded \$8,000 for meeting Title X's performance objectives

**Miscellaneous:**

- Received NCQA recognition
- Met with Mutual of America and reviewed plan document; resolution pending
- Patient handbook is being received well
- SWB's counselor and directors of the SWB and Center met to discuss new referral process; tour given to SWB counselor
- Received copy of auditor's 2<sup>nd</sup> reconciliation letter to the United Way
- Working with digital guarantee on 4 clinic videos
- Preparing for CDGB presentation
- Working with Pam Brock for the Trivia night sponsored by Rogers
- Working with AmeriCares on the Roadmap to healthcare committee (HOW) group.

**Operations:**

- Preparing for Agency video involving patients sharing their stories/medical director(s)- Due end of March
- Staff meetings: All Staff meeting January 9, 2018; Westside 1/17/2018 and 1/10/2018; medical 1/11/18.

HEALTH: meeting 1/30/2018; attended statewide advisory meeting;  
met with MWSU regarding possible CHW curriculum options

**MDR:** Weekly clinic meetings.

I. Operational needs:

**2018 strategic planning session took place on 2/12/2018** at the Community Foundation. Five areas of broad strategic importance were identified:

1. Maintain current funding streams while also pursuing other funding opportunities,
2. increase access to patient care;
3. demonstrate relevance through measurable clinical outcomes;
4. improve staff moral and communication;
5. Create marketing and outreach plan.

Dr. Curry moved to accept the five areas of strategic importance for the strategic plan and seconded by Rex.

Linda announced the Friends of the Free Clinic approved a one year pilot for the new LCSW position with the purpose of lowering the no show rate of patients referred from the Social Welfare Board to the Center by 25%.

The board discussed various scenarios and impacts that the new tax law could have on the Social Welfare Board and the Friends of the Free Clinic.

Linda presented the by-laws changes for the Friends of the Free Clinic recommended by the FOFC. Tom made a motion to accept the changes and Dr. Curry seconded the motion.

Linda reviewed Mutual of America’s resolution with the board to amend the 403(b) thrift plan to qualify employees for board contribution working a minimum of 1,648 hours of service. Rex moved to approve the increased hours for part-time workers and Tom seconded the motion.

**Clinic reports:**

**Medical** – NCQA application has been approved

**Westside** –Title X grant application is pending

**Dental** - CDBG RFP pending

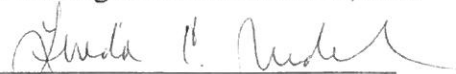
**HEALTH:** United Way’s community investment fund application for a CHW worker at Carden Park has been tabled to late spring.

**Friends of the Free Clinic** – LifeChangers event scheduled for April 17<sup>th</sup> at the St. Joseph Casino from 11:30 -1.

Meeting adjourned at 4:00 p.m.

Next meeting scheduled March 27, 2018

  
Robert R. Stuber, MD, Board Chair

  
Linda C. Judah, Executive Director