

LANDMARK COMMISSION MINUTES

Tuesday, January 9, 2019, 7:00 P.M.
Council Chambers
1100 Frederick Avenue (City Hall)
St. Joseph, Missouri

CITY CLERK

2019 MAR -6 AM 9: 09

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Terms of Office</u>
MEMBERS PRESENT:	Joe Ann Brott	(07-04)	06/25/21
	Greg Hall	(11-00)	06/25/21
	Nigh Johnson	(39-09)	08/04/20
	Lisa Rock	(43-00)	09/25/20
	Pat Squires	(35-13)	10/27/20
	Cole Woodbury	(19-02)	10/10/19

MEMBERS ABSENT :	Ron Auxier	(23-17)	01/25/19
	Ted Hauser	(39-10)	02/22/19
	Roger Martin	(26-10)	06/25/21

Staff Present: Nic Hutchison, City Planner
Bryan Carter, City Attorney
Lauren Manning, Recording Secretary

1. ROLL CALL: Auxier- absent, Brott- here, Hall-here, Hauser-absent, Johnson-here, Martin-absent, Squires-here, Rock-here, and Woodbury-here. Six (6) Members present, quorum present.
2. Approval of Agenda:
Johnson motioned to approve the agenda, Hall seconded.
VOTE: Brott-aye, Hall-aye, Johnson-aye, Squires-aye, Rock-aye, Woodbury-aye. Six (6) Ayes; Zero (0) Nos, Motion Passes.
3. Approval of Minutes
 - a. December 4th, 2018 L. C. Work Session Minutes
 - i. Johnson motioned to approve the minutes, Hall Seconded.
VOTE: Brott-aye, Hall-aye, Johnson-aye, Squires-aye, Rock-aye, Woodbury-aye. Six (6) Ayes; Zero (0) Nos, Motion Passes.
 - b. December 4th, 2018 L. C. Meeting Minutes.
 - i. Johnson motioned to approve the minutes, Hall Seconded.
VOTE: Brott-aye, Hall-aye, Johnson-aye, Squires-aye, Rock-aye, Woodbury-aye. Six (6) Ayes; Zero (0) Nos, Motion Passes.

4. New Business

- a. Vote for the 2019 Chair and Vice-Chair.
 - i. Johnson moved to keep the same officers. Cole Woodbury would remain as Chair and Roger Martin would remain as Vice-Chair. Hall seconded the motion.

VOTE: Brott-aye, Hall-aye, Johnson-aye, Squires-aye, Rock-aye, Woodbury-aye. Six (6) Ayes; Zero (0) Nos, Motion Passes.
- b. L. C. recommendation to council to use the \$10,000 allocated for Public Education and Outreach for the 2019 Missouri Preservation Conference.
 - i. Hall motioned to approve, Rock seconded.
 1. Manning reported that the 2019 Historic Preservation Fund (HPF) Grant was available from the SHPO and that the \$10,000 requested last year for Preservation Education and Outreach could be used for that purpose as a monetary match for the HPF. Since the 2019 statewide conference is to be held in June, Manning reported that staff suggested applying for the keynote presentation at the Missouri Theater that would be open for the public to attend. Since St. Joseph is a CLG city, the likelihood that the grant would be accepted, was high. Woodbury mentioned that in addition to the event itself, money should be used to advertise and Manning said that she had already asked about it and the SHPO had said that was possible. Johnson called for a vote.

VOTE: Brott-aye, Hall-aye, Johnson-aye, Squires-aye, Rock-aye, Woodbury-aye. Six (6) Ayes; Zero (0) Nos, Motion Passes.
- c. Commissioner recommendations for next month's agenda items.
 - i. Woodbury recommended that staff should investigate whether or not additional funding for the LC would be requested in the FY 2019/2020 budget.
 1. Hutchison said he would look into it.
 - ii. Rock requested that the commission review current and future additions to the local register of historic places.
 - iii. Several commissioners recommended developing some outreach material or set up meetings with local stakeholders on the SOHG. Regarding the SOHG, Hutchison reported that updating the application process was being addressed at the staff level currently.

5. Old Business

- a. Open Tyler Morgan's SOHG for 1802 Union Street – Window replacement and continue it to February 5th L. C. meeting.
 1. Johnson reported that they had received another bid but that it wasn't in time to submit it for this month's meeting. Squires moved to continue the vote to the next meeting, Hall seconded.

VOTE: Brott-aye, Hall-aye, Hauser-aye, Martin-aye, Squires-aye, Rock-aye. Six (6) Ayes; Zero (0) Nos, Motion Passes.
- b. Approve Emergency Stabilization Guidelines.

- i. Postponed to next meeting due to Des Planques' absence.
 - c. Rock wanted to see if the Trail Theatre application funds were awarded for the roof repair. Rock wanted to know what the original application was for. Des Planques will check the application to see if the funds were paid out.
 - i. Des Planques provided commissioners printouts of the application and scope of work from the Trail Theatre from the FY 2011/2012 contract. Commissioners wanted to know if the money was paid due to the fact that not everything on the scope of work had been completed. Hutchison said he would investigate the issue with staff.
- 6. Staff Update on Preservation Activities
 - a. Hutchison stated that the work session regarding the trip to Paducah would be held in early February.
 - b. Hutchison said that several Section 106's had been submitted and several MOA's were under development right now.
 - c. The Design Guidelines will be updated to reflect a more user friendly layout.
- 7. Public Comment
 - a. Isobel McGowan – 809 Hall Street – updated the commission on the current status at 909 Robidoux. She stated that demolition was imminent and work had already begun. She questioned Hutchison on whether or not anything would prevent the demolition like a Section 106 review or whether or not the Commission had a chance to vote on it. Since the property is not in a local historic district nor is the owner seeking federal funds for demolition, neither would apply. Rock stated that the fencing had been removed as well as the back steps already.
- 8. Adjournment
 - a. Hall moved to adjourn, Johnson seconded. The meeting adjourned at 8:20 pm

Minutes respectfully submitted,
Lauren Manning, Recording Secretary