

PLEASE NOTE: All members of the Board of Trustees are invited to attend this meeting.

**ST. JOSEPH PUBLIC LIBRARY**  
Board of Trustees Budget/Personnel Committee Meeting  
December 18, 2018, 4:45 pm, Carnegie Library

**AGENDA**

- 2018 DEC 12 AM 9:15  
CITY OF ST. JOSEPH
- I. CALL TO ORDER
  - II. ROLL CALL AND INTRODUCTIONS
  - III. APPROVAL OF THE MINUTES
    - A. November 27, 2018 Budget/Personnel Committee minutes **VOTE**
  - IV. OLD BUSINESS
    - A. Expense and revenue comparison tables
    - B. Director Review Form
    - C. Other
  - V. NEW BUSINESS
    - A. Financial reports submitted by Leichti, Franken & Young LLC to present to the full Board of Trustees **VOTE**
    - B. November Journal Entries **VOTE**
    - C. Library's Wage Scale Discussion
    - D. Other
  - VI. PUBLIC COMMENT
  - VII. NEXT MEETING DATE AND TIME: January 22, 2019 4:45 p.m.; East Hills Library
  - VIII. ADJOURNMENT **VOTE**

THIS MEETING IS OPEN TO THE GENERAL PUBLIC  
PERSONS WITH DISABILITIES WHO NEED ACCOMODATIONS TO  
PARTICIPATE IN THIS MEETING SHOULD CONTACT THE  
ADA COORDINATOR AT 232-4038.

\*Committee Members are: Dan Mefford, chair, Alison Schieber, Kyla Ward, Brad Weil, and Ingrid Woodbury, ex officio.

**ST. JOSEPH PUBLIC LIBRARY**  
Meeting of the Board of Trustees  
December 18, 2018, 5:00 p.m., **Carnegie Library**

2018 DEC 12 AM 9:15  
Carnegie Library

**A G E N D A**

- I. CALL TO ORDER
- II. ROLL CALL AND INTRODUCTIONS
- III. APPROVAL OF THE MINUTES
  - A. November 27, 2018 Board of Trustee minutes **VOTE**
- IV. APPROVAL OF MONTHLY EXPENDITURES
  - A. Approval of checks # 30915 through #30967, payroll checks #10695 through #10716 & November direct deposits **VOTE**
- V. FINANCIAL ISSUES
  - A. Financial Reports **VOTE**
  - B. November Journal Entries **VOTE**
  - C. Other
- VI. REPORT OF THE DIRECTOR
  - A. Monthly Report
- VII. REPORTS OF COMMITTEES
  - A. Buildings & Grounds Committee
- VIII. OLD BUSINESS
  - A. Policy Review Plans
  - B. Other
- IX. NEW BUSINESS
  - A. Diversity Programming Discussion

B. Audrey Sheets, Branch Manager, Carnegie Library

C. Other

X. PUBLIC COMMENT

XI. NEXT MEETING DATE AND TIME: **January 22, 2019, 5:00 p.m., East Hills Library**

XII. ADJOURNMENT

**VOTE**

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PERSONS WITH DISABILITIES WHO NEED ACCOMMODATIONS  
TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE  
ADA COORDINATOR AT 232-4038