

NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, July 29, 2019 – 7:00 p.m.
Council Chamber – City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

J. Bruce Woody
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

MANAGER'S STAFF*

COUNCILMEMBERS

COUNCILMEMBERS

Brian Myers (At Large)

Brenda Blessing (At Large)

Marty Novak (2nd District)

Madison Davis (1st District)

Kent O'Dell (At Large)

PJ Kovac (3rd District)

Gary Roach (4th District)

Russell Moore (5th District)

*City Attorney Bryan Carter, Administrative Services Director Tom Mahoney, Fire Chief Michael L. Dalsing, Police Chief Chris Connally, Health Director Debra Bradley, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson, Human Resources Director Alicia Nolan and Public Works & Transportation Director Andrew Clements.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the regular meeting held July 15, 2019, at 7:00 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

PUBLIC HEARING ON ORDINANCES FOR REZONING AND CONDITION USE PERMITS:

2. A Bill (#481-18) sponsored by Councilmember O'Dell amending Section 31-190 "Historic Landmarks" of Chapter 31, "Zoning" of the Coding of Ordinances to add 424 South 9th Street as an historic landmark in the City.

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 7/15/19: Councilmember Myers nominates Andrew Montee, 912 S. 14th Street, to serve as a member of the Downtown Review Board for a term expiring March 22, 2022; he is being reappointed.
4. Filed 7/16/19: Councilmember Roach nominates Christel Gollnick, 5050 SW Highway O, Trimble, Missouri, to serve as a member of the Aviation Board for a term expiring August 10, 2024; she is being reappointed.
5. Filed 7/17/19: Mayor McMurray nominates Karen Planalp, 3518 Karnes Road, to serve as a member of the Planning Commission for a term expiring August 4, 2024; she is replacing Branden Tritten, whose term expires August 4, 2019.

CONSENT AGENDA: Nominations and Appointments: (Cont'd)

6. Filed 7/19/19: Councilmember Roach nominates Mary Kottenstett, 208 N. 19th Street, to serve as a member of the Administrative Violation Review Board for a term expiring April 29, 2020; she is filling a vacancy on the board.

Bills for Passage:

7. A Bill (#477-18) sponsored by Councilmember Blessing adopting the annual revisions to the City's Personnel Manual, which sets forth the policies and procedures pertaining to employees of the City of St. Joseph, Missouri.
8. A Bill (#478-18) sponsored by Councilmember Roach authorizing the execution of Master Agreements for Professional Engineering Services with Burns & McDonnell Engineering Company, Inc., Black & Veatch Corporation, and HDR Engineering, Inc. for on-call design services for the City's Wastewater Treatment Facility.

Resolutions for Adoption:

9. A Resolution (#484-18) authorizing the purchase of 350 Microsoft Office 365 Pro Plus Subscriptions, 350 Microsoft Office 365 Sharepoint Plan 1 Subscriptions and 20 Skype for Business Online Plan 2 Subscriptions from Computer Discount Warehouse – Government (CDW-G) for the amount of \$54,044.00.
10. A Resolution (#487-18) authorizing the issuance of purchase orders in an amount not to exceed \$157,978.00 for four (4) emergency repair projects, utilizing the Master Agreement with Sprague Excavating Company.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

11. A Bill (#482-18) sponsored by Councilmember Myers authorizing an amendment to the budget to transfer funds in the amount of \$1,000,000.00 from the EBR/HHS TIF Program in the Special Allocation Fund to the Capital Projects Fund to pay for regional infrastructure improvements made to Fire Station Number 4 (the primary response station to the TIF District) and Fire Station Number 12 (the secondary response station).

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

12. A Bill (#485-18) sponsored by Councilmember O'Dell authorizing an amendment to Chapter 2 of the Code of Ordinances to enact a new Article XV titled "Land Bank Program" creating the St. Joseph Land Bank under the authority of a Land Bank Commission and enacting a new Division 23 of Article V, "Boards and Commissions," to establish a Land Bank Advisory Committee.
13. A Bill (#486-18) sponsored by Councilmember Roach authorizing the acceptance of a Permanent Sanitary Sewer Easement from Pauline V. and Lonnie L. Vaughn for the Sanitary Sewer Extension Project located at 5110 Pickett Road, St. Joseph, Missouri.
14. A Bill (#488-18) sponsored by Councilmember Davis authorizing an amendment to the Capital Projects Fund budget and the execution of a Lump Sum Contract with JD Bishop Construction, LLC, and the issuance of purchase orders towards said contract all in a total amount not to exceed \$72,221.00.

BILLS FOR FIRST READING: (Cont'd)

15. A Bill (#489-18) sponsored by Councilmember Myers recognizing a salary increase for the Municipal Court Judge and new hourly rates for substitute judges.
16. A Bill (#490-18) sponsored by Mayor McMurray authorizing an amendment to the Gaming Initiatives Fund budget and execution of an agreement with The Crossing both in the amount of \$4,335.00 to provide financial assistance for the purpose of paying for the fence, cover and picnic tables to make a courtyard at The Crossing shelter as part of the Urban Mission Project.
17. A Bill (#491-18) sponsored by Councilmember Kovac authorizing an amendment to the Capital Projects Fund budget and approving the execution of Change Order No. 5 to the contract with Herzog Contracting Corporation for parking lot renovations for the Noyes Tennis Court Renovation Project both in the amount of \$77,000.00.

REPORTS OF BOARDS & COMMISSIONS:

18. Filed 7/12/19: Minutes of the Downtown Review Board meeting held July 10, 2019, at 5:30 p.m., in the Council Chamber at City Hall.
19. Filed 7/12/19: City Link, July 11, 2019.
20. Filed 7/15/19: Minutes of the Tourism Commission meeting held July 11, 2019, at 4:00 p.m. in the 1st Floor Conference Room at City Hall.
21. Filed 7/16/19: Minutes of the Plumbers Examining and Appeals Board meeting held July 9, 2019, at 4:30 p.m. in the 1st Floor Conference Room at City Hall.
22. Filed 7/16/19: Minutes of the St. Joseph Regional Port Authority meeting held August 23, 2018, at 7:30 a.m., at the River Port facility in the offices of Transport 360.
23. Filed 7/16/19: Minutes of the St. Joseph Regional Port Authority meeting held December 19, 2018, at 7:30 a.m., at the St. Joseph Chamber of Commerce, 3003 Frederick Avenue.
24. Filed 7/19/19: Minutes of the Housing Authority meeting held May 16, 2019, at 4:00 p.m., at the St. Joseph Housing Authority office, 2902 South 36th Street.

WORK SESSION MINUTES – CITY CLERK’S OFFICE:

25. Filed 7/12/19: Minutes of the Council Work Session held July 1, 2019, at 5:30 p.m., in the 4th Floor Conference Room at City Hall.
26. Filed 7/15/19: Minutes of the Council Work Session held July 11, 2019, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

27. Filed 7/17/19: Memorandum in re: Acting City Manager (July 19, 2019).
28. Filed 7/22/19: Memorandum in re: Acting City Manager (July 24, 2019).

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

29. Filed 7/10/19: Building Permits Issued, June 2019.
30. Filed 7/10/19: Property Maintenance Case Activity Report, June 2019.
31. Filed 7/10/19: New Business License Listing, June 2019.
32. Filed 7/10/19: Letter from Patt Lilly, President/CEO, St. Joseph Chamber of Commerce, in re: Report of activities during the contract for economic development services for the period July 1, 2018 to June 30, 2019.
33. Filed 7/10/19: Human Resources Monthly Activity Report, June 2019.
34. Filed 7/10/19: Property Maintenance Invoices, June 2019.
35. Filed 7/12/19: Email from David Crane, President of Crane Construction Company, in re: "User friendly" city staff throughout construction of the Aldi's store at 3201 S. Belt Highway.
36. Filed 7/12/19: Letter from David M. Grothaus, Executive Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 6/1/19 through 6/30/19.
37. Filed 7/12/19: Monthly Police Activity Report Highlights, June 2019.
38. Filed 7/12/19: Fire Department 2nd Quarter Report (April, May, June 2019).
39. Filed 7/15/19: Letter from Ted Hauser, 1108 Felix Street, in re: Complimenting Public Works & Transportation Department staff and Missouri Dept. of Transportation (MoDOT) for working together to get Mitchell Avenue from Woodbine Road to Riverside Road rebuilt and repaved.
40. Filed 7/16/19: Memorandum from Clint Thompson, Planning and Community Development Director, in re: Notice to Property Owners – Planning Commission meeting.
41. Filed 7/16/19: Minutes of the St. Joseph Museums, Inc. Executive/Financial Committee meeting held June 18, 2019, at 4:00 p.m., at St. Joseph Museums, Inc., 3406 Frederick Avenue.
42. Filed 7/17/19: Minutes of the Police Pension Board meeting held May 15, 2019, at 4:00 p.m., in the 1st Floor Conference Room.

COMMUNICATIONS: (Cont'd)

43. Filed 7/19/19: City Link, July 18, 2019.
44. Filed 7/23/19: Letter from Harold Draper, President, Friends of Loess Bluffs National Wildlife Refuge, to Laurie Salanski, former members of the Humane Society of St. Joseph and the City Council in re: Thank you for the generous contribution of \$4,289.00 which will be used for youth education, bird conservation and monarch butterfly conservation.
45. Filed 7/23/19: Minutes of the St. Joseph Museums, Inc. Black Archives Museum Committee meeting held July 1, 2019, at 5:00 p.m., at the St. Joseph Museums, Inc., 3406 Frederick Avenue.

OTHER BUSINESS:

46. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.