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# MEETING NOTICE

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**TO:** Members of Administration Violation Review Board  
**FROM:** Pat Benedict, Vice-Chairman  
**DATE:** May 28, 2019  
**SUBJECT:** Administrative Violation Review Board Meeting

The **Administrative Violation Review Board Meeting** will hold a meeting on **Wednesday, June 5, 2019, at 2:00 p.m.** in the 4th Floor Conference Room at City Hall, to discuss the following:

## AGENDA

### CALL TO ORDER

### ROLL CALL

### APPROVAL OF MINUTES

Minutes from May 7, 2019

### NEW BUSINESS

- A. Vote to elect new Chairman and Vice-Chairman.
- B. **CASE NUMBER PM17-03128** – A request for review by Sheila Hatfield, 810 South 15<sup>th</sup> Street, of the Administrative Warning Notice for Violation of Section 304.2 Protective Treatment - apply a protective treatment such as paint to all exposed wood surface; Section 304.5 Foundation Walls – repair or replace any missing or damaged bricks/mortar of foundation walls(s); Section 304.7 Roof and Drainage – repair any damaged, deteriorated or missing sections of roof. Replace any missing shingles. Ensure that gutters and downspouts are free from obstruction, are bound tightly to the structure and properly rainwater away from the structure; Accessory Structure; Section 304.7 Roof and Drainage – repair any damaged, deteriorated or any missing shingles
- C. **CASE NUMBER PM17-03129** - A request for review by Sheila Hatfield, 814 South 15th Street, of the Administrative Warning Notice for Violation of Section 304.2 Protective Treatment, apply a protective treatment such as paint to all exposed wood surface; Section 304.5 Foundation Walls – repair or replace any missing or damaged bricks/mortar of foundation walls(s); Section 304.7 Roof and Drainage – repair any damaged, deteriorated or missing sections of roof. Replace any missing shingles. Ensure that gutters and downspouts are free from obstruction, are bound tightly to the structure and properly drain water away from the structure; Section 304.13 Glazing – repair window glass and/or window frame.
- D. **CASE NUMBER AP19-25254** - A request for review by James Hawk, 2908 Pear Street, for Violation of Section 15-29 Maintenance of Property – Prohibited Vehicles – for allowing any unlicensed/licensed vehicles to be parked on a soft or hard surface.

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- E. CASE NUMBER AP19-25255** – A request for review by James Hawk, 2908 Pear Street, for Violation of Section 15-25 Nuisance defined or declared – Trash and Debris – garbage bags, miscellaneous scattered trash and debris.
  
- F. CASE NUMBER AP19-25256** - A request for review by James Hawk, 2933 Pear Street, for Violation of Section 15-9 Maintenance of Property – Prohibited Vehicles – for allowing any unlicensed/licensed vehicles to be parked on a soft or hard surface.
  
- G. CASE NUMBER AP19-25257** – A request for review by James Hawk, 2933 Pear Street, for Violation of Section 15-25 – Nuisance Defined or Declared – Trash and Debris – tires, pallets, semi junk parts, metal, junk on trailers on west side of property, miscellaneous scattered rubbish and debris.

**UNFINISHED BUSINESS** - None

**ADJOURNMENT**

Administration Violation Review Board Members:

Vacant, Chairman  
Pat Benedict, Vice-Chairman  
Don Daffron  
Jason Eslinger  
Becci Goodwin